

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**JULY 17, 2023**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present – Glen Grimes, Shannon Marren, Laura Vargas, Jairo Rodriguez, MaryAnn Perro, Gina McQuin, David Amanullah

Members Absent – Mark Salemi, Joe Giammarella

Also Present - Michele Pillari, Paul Murphy, Adam Weiss

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

**224-01 - APPROVAL OF MINUTES**

Motion by PERRO Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the June 1, 2023 special, June 13, 2023 regular and June 26, 2023 special meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the June 1, 2023 special, June 13, 2023 regular and June 26, 2023 special meetings.

Roll Call: 7 YES

**SUPERINTENDENT'S REPORT**

Dr. Pillari informed everyone that the district is busy preparing for school re-opening in September. There will be some changes to next year's school calendar, which will be on the August agenda.

**BUSINESS ADMINISTRATOR'S REPORT**

Mr. Murphy reported that construction has begun at BG for the HVAC project.

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by RODRIGUEZ Seconded by PERRO to accept the recommendation of the Superintendent to approve the following consent agenda numbers 224-02 through 224-10.

Roll Call: 7 YES

**224-02 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the months of May 2023 and revised Treasurer's report for April 2023, "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of May 31, 2023 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

**224-03 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of May 2023.

<b><u>Account #</u></b>	<b><u>Acct. Description</u></b>	<b><u>Old Amount</u></b>	<b><u>Adjustment</u></b>	<b><u>New Balance</u></b>
10-000-100-560-00	Transfer funds to Charter	\$ 248,050.00	\$12,000.00	\$ 260,050.00
11-000-100-562-00	Tuition other LEAS	\$ 65,068.00	\$ 5,000.00	\$ 70,068.00
11-000-213-100-00-00-065	Salaries	\$ 75,243.00	\$10,000.00	\$ 85,243.00
11-000-216-100-00-00-060	Salaries Speech/Rel Serv	\$ 88,825.00	\$23,000.00	\$ 111,825.00
11-000-216-320-00-00-060	Students Speech/Rel Serv	\$ 459,248.00	(\$10,000.00)	\$ 449,248.00
11-000-216-320-00-00-070	Purchased Professional	\$ 31,749.00	(\$23,000.00)	\$ 8,749.00
11-000-219-104-00-00-065	Salaries of Other Profes	\$ 137,479.00	\$17,000.00	\$ 154,479.00
11-000-219-390-00-00-060	Other Purch Prof & Tech	\$ 97,650.00	\$5,000.00	\$ 102,650.00
11-000-230-100-00-00-000	Salaries Administration	\$ 217,351.00	\$15,000.00	\$ 232,351.00
11-000-230-590-00	Other Purch Services	\$ 136,950.00	\$5,000.00	\$ 141,950.00
11-000-240-103-00-00-070	Salaries of Principals/A	\$ 166,639.00	(\$20,000.00)	\$ 146,639.00
11-000-240-600-30-00-070	Supplies & Materials	\$ 4,200.00	\$20,000.00	\$ 24,200.00
11-000-251-100-00-00-000	Salaries	\$ 334,006.00	(\$9,000.00)	\$ 325,006.00
11-000-251-592-00	Misc Purch Services	\$ 18,575.00	\$1,000.00	\$ 19,575.00
11-000-261-420-00	Clean Repair & Maint Svc	\$ 236,200.00	(\$28,908.00)	\$ 207,292.00
11-000-261-610-00	General Supplies	\$ 45,000.00	\$4,000.00	\$ 49,000.00
11-000-262-100-00-00-000	Salaries Cust & Play Aid	\$ 539,670.00	(\$89,000.00)	\$ 450,670.00
11-000-262-107-00-00-000	Salaries Lunch/PlayGr/Aides	\$ 109,350.00	\$20,000.00	\$ 129,350.00
11-000-262-300-00	Purch Prof & Tech Svc	\$ 60,203.00	\$1,500.00	\$ 61,703.00
11-000-262-490-00	Other Purch Prop Svc	\$ 20,050.00	\$3,000.00	\$ 23,050.00
11-000-262-610-00	General Supplies	\$ 100,000.00	\$9 500.00	\$ 109,500.00
11-000-263-420-00	Grounds Repair Serv	\$ 26,800.00	\$4,000.00	\$ 30,800.00
11-000-270-518-00	Trans. ESCS & CTSAS	\$ 488,000.00	\$105,000.00	\$ 593,000.00
11-000-291-220-00	Social Security Cont	\$ 254,506.29	\$27,000.00	\$ 281,506.29
11-000-291-241-00	Other Retirement Contrib	\$ 235,000.00	(\$7,000.00)	\$ 228,000.00
11-000-291-249-00	Other Retire Contrib DCRP	\$ 50,000.00	\$7,000.00	\$ 57,000.00
11-000-291-260-00	Workmen's Comp	\$ 135,493.71	(\$9,000.00)	\$ 126,493.71
11-000-291-270-00	Health Benefits	\$2,611,200.00	(\$47,000.00)	\$2,564,200.00
11-110-100-101-00-00-065	Kindergarten Sal of Teach	\$ 368,330.00	(\$25,000.00)	\$ 343,330.00
11-120-100-101-00-00-065	Grades 1-5 Salaries of Teach	\$1,017,780.00	\$25,000.00	\$1,042,780.00
11-130-100-101-00-00-070	Grades 6-8 Salaries of Teach	\$1,981,378.00	(\$55,000.00)	\$1,926,378.00
11-190-100-320-00	Purchased Pro Ed Svc	\$ 11,900.00	(\$200.00)	\$ 11,700.00
11-190-100-340-00	Purch Technical Svc	\$ 112,340.00	\$1200.00	\$ 113,540.00
11-190-100-610-00	General Supplies	\$ 186,600.00	(\$1,000.00)	\$ 185,600.00
11-190-100-610-10-00-060	General Supplies	\$ 68,000.00	(\$5,000.00)	\$ 63,000.00
11-190-100-610-20-00-065	General Supplies	\$ 74,000.00	(\$10,000.00)	\$ 64,000.00
11-190-100-610-30-00-070	General Supplies	\$ 98,000.00	(\$18,000.00)	\$ 80,000.00

11-204-100-101-00-00-065	Salaries of Teachers	\$ 112,770.00	\$18,000.00	\$ 130,770.00
11-204-100-106-00-00-070	Other Salaries for Instr	\$ 102,842.00	\$12,000.00	\$ 114,842.00
11-213-100-101-00-00-070	Salaries of Teachers	\$ 483,980.00	(\$9,000.00)	\$ 474,980.00
11-214-100-101-00-00-070	Salaries of Teachers	\$ 93,695.00	(\$10,000.00)	\$ 83,695.00
12-000-261-730-00	Maint Equipment	\$ 0.00	\$25,908.00	\$ 25,908.00
20-218-100-101-00-00-000	Sal of Teac PK Ed	\$1,017,170.00	(\$30,000.00)	\$ 987,170.00
20-218-100-106-00-00-000	Sal Aides PreK Ed	\$ 468,450.00	\$6,000.00	\$ 474,450.00
20-218-100-600-00-00-000	PEA in Supplies & Materials	\$ 66,400.00	\$1,000.00	\$ 67,400.00
20-218-200-103	Salaries of PRGM Dir	\$ 165,800.00	\$3,000.00	\$ 168,800.00
20-218-200-110-00-00	PEA Other Salaries	\$ 192,780.00	\$4,000.00	\$ 196,780.00
20-218-200-176-00-00-000	PEA SS Master Teachers	\$ 129,250.00	\$1,000.00	\$ 130,250.00
20-218-200-440	PEA Rentals	\$ 320,000.00	\$15,000.00	\$ 335,000.00
12-000-400-450-00	Construction Services	\$ 74,0095.00	\$137,817.30	\$ 877,912.30

#### **224-04 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$904,744.45, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#76	\$798,972.62
#60	\$105,771.83

#### **224-05 - ACCEPTANCE OF RESIGNATION – G. SERRANO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Gina Serrano, special ed teacher, effective 6/30/2023.

#### **224-06 - ACCEPTANCE OF RESIGNATION – D. MALDONADO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Danielle Maldonado, music teacher, effective 6/30/2023.

#### **224-07 - ACCEPTANCE OF RESIGNATION – K. ELMAN**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Katherine Elman, special ed teacher, effective 9/10/2023 or sooner if a replacement is found.

#### **224-08 - FY-2024 IDEA BASIC & PRESCHOOL GRANT**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, accepts FY 2024 IDEA grant award of funds upon subsequent approval of the FY 2023 IDEA application

IDEA Basic \$333,233

IDEA Preschool \$11,232

#### **224-09 - FY-2024 ESEA GRANT**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, accepts FY 2024 ESEA grant award of funds upon subsequent approval of the FY 2023 ESEA application, as follows:

Title I \$424,377

Title II \$46,185

Title III \$15,267

Title III-Immigrant \$8,414

Title IV \$32,430

**224-10 - PERSONNEL CHARGED TO 2024 ESEA GRANT**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve revisions, as noted, charging the following staff members' salaries and pension/FICA benefits to the 2024 ESEA grant:

Title I				
School	Employee	Total Salary	Amount Charged to Grant	%
BG	Hermann	\$84,620	\$32,211	38%
BG	Perry	\$71,170	\$32,212	45%
BG	Seavy	\$81,970	\$32,212	39%
CO	Arp	\$65,030	\$27,729	43%
CO	Krasnomowitz	\$78,270	\$27,728	35%
CO	Rosario	\$58,080	\$27,728	48%
Mem	Criscione	\$96,620	\$26,235	27%
Mem	Hawkins	\$96,620	\$26,234	27%
Mem	O'Donnell	\$95,620	\$26,234	27%
		\$728,000	\$258,523	3.30

**Title II**

School	Employee	Total Salary	Amount Charged to Grant	%
BG/Mem	Socha	\$108,150	\$28,161	26%

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**PERSONNEL:**

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by MARREN Seconded by RODRIGUEZ to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 224-11 through 224-16.

Roll Call: 7 YES

**224-11 - APPOINTMENT OF HIRE – S. CALKINS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Samantha Calkins, as an elementary teacher at BG, MA, Step 1, \$64,530, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

**224-12 -APPOINTMENT OF HIRE – C. GUERRERO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Cynthia Guerrero, as a Physical Education teacher at Memorial, BA, Step 1, \$58,080, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

**224-13 - APPOINTMENT OF HIRE – T. ANDRESEN**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Taylor Andresen, as a Music teacher at CO & BG, BA, Step 1, \$58,080, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

**224-14 - APPOINTMENT OF HIRE- PART TIME AIDE –C. NAROZ**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Christian Naroz, as a part time classroom aides for the 2023-2024 school year. (Guide movement and/or salary increment changes are pending the settlement of the new WPEA collective bargaining agreement)

**224-15 -APPROVAL OF STAFF STIPENDS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2023-2024 school year in accordance with current WPEA contract, as listed: (Stipend amount changes are pending settlement of the new WPEA collective bargaining agreement).

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Play Director	Memorial	Pam Yesenosky	\$3,000
Asst. Play Director	Memorial	Eric Schaefer	\$1,000

**224-16 - WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2023-2024 school year.

Name	Activity	Date	Fee	Travel	Total
Christina Dizza	Treating Food Selectivity Without Tears	Online	\$210	NA	\$210
Christina Dizza	RTI Curriculum for Preventing Problem Behavior	Online	\$120	NA	\$120
Lynn Roehrich	32 <sup>nd</sup> Annual School Health Conference	10/18/23	\$215	\$43.24	\$258.24
Suzanne Socha	Rebalancing Balanced Literacy	7/31-8/3 2023	\$850	NA	\$850
Debra Nussbaum	Literacy Across Curricula (Virtual)	7/17/2023	\$75	NA	\$75

**224-3A- APPOINTMENT OF HIRE – T. AMOS**

Motion by VARGAS Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Tamara Amos, as a districtwide ESL teacher, MA, Step 1, \$64,530, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

Roll Call: 7 YES

**FINANCE:****224-17 -APPROVAL OF CONTRACT – NRESC-SUBSTITUTE TEACHER SERVICES**

Motion by PERRO Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve agreement between the Woodland Park Board of Education and Northern Region Educational Services Commission, to provide substitute teacher services for the 2023-2024 school year, at a cost of \$14,672.

Roll Call: 7 YES

**224-18 -APPROVAL OF CONTRACT – NJ COMMISSION FOR THE BLIND & VISUALLY IMPAIRED**

Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with the State of NJ, Commission For The Blind and Visually Impaired, to provide services to students, ID#33072 at a total cost of \$2,200 for the 2023-2024 school year.

Roll Call: 7 YES

**224-19 -APPROVAL OF CONTRACT – NJ COMMISSION FOR THE BLIND & VISUALLY IMPAIRED**

Motion by VARGAS Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with the State of NJ, Commission For The Blind and Visually Impaired, to provide services to out of district student at a total cost of \$2,200 for the 2023-2024 school year.

Roll Call: 7 YES

**224-20 -APPOINTMENT OF SCHOOL ARCHITECT**Motion by PERRO Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Coppa-Montalbano Architects, for the 2023-2024 school year, as per following schedule of hourly rates.

PERSONNEL	HOURLY RATE
Principals	\$185.00
Associates	\$155.00
Staff Architect	\$145.00
CADD Draftsperson	\$108.00
Technical/Clerical	\$ 83.00

Roll Call: 7 YES

**224-21 - OUT OF DISTRICT PLACEMENTS 2023-2024 SCHOOL YEAR**Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2023-2024 school year, excluding transportation:

ID#	SCHOOL	9/6/2023-6/30/2024	Aide	Related Services
34711	NRESC at the Phoenix Center	\$52,000.00	\$27,500.00	TBD

Roll Call: 7 YES

**224-22 -NRESC –TRANSPORTATION CONTRACT – FIELD TRIPS & SPECIAL EDUCATION- 2023-2024**Motion by GRIMES Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for field trip and special education busing as follows for 2023-2024:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
NRESCFT	Woodland Park Special Ed	To be individually determined	TBD	TBD	July 2023- June 2024

**Field Trips**

Contractor	54 Pass before 2:00pm	54 Pass after 2:00pm	16/25 pass before 2:00pm	16/25 pass after 2:00pm	16 Pass WC before 2:00pm	16 Pass WC after 2:00pm	Aide
Jersey Kids	92.70	92.70	87.99	87.99	92.70	92.70	74.96
Jordan Trans	95.22	128.34	94.19	127.31	108.68	155.25	30.00
Joshua Tours	154.50	180.25	154.50	180.25	154.50	180.25	120.00
R&May	185.40	180.40	144.20	144.20	144.20	144.20	70.00

Roll Call: 7 YES

**BUILDINGS & GROUNDS:****224-23 -BEFORE/AFTERCARE AGREEMENT – BOROUGH OF WOODLAND PARK – PRE K-8**Motion by RODRIGUEZ Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve agreement between the Woodland Park Board of Education and the Borough of Woodland Park, to operate a before/aftercare program for the 2023-2024 school year at CO, BG, Memorial, School #1 and Early Childhood Center. (See attached)

Roll Call: 7 YES

## **224 -1A - APPROVAL OF TOILET ROOM FACILITIES WAIVER 2023-2024**

Motion by PERRO Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Toilet Room Facilities Waiver for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms for the 2023-2024 school year.

Roll Call: 7 YES

## **224-2A- APPROVAL OF WAIVER APPLICATION TO THE NJDOE**

Motion by RODRIGUEZ Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the waiver application regarding classroom sizes at the ECC, to coincide with approvals from NJDOE Office of School Facilities construction plans.

Roll Call: 7 YES

## **PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

## **EXECUTIVE SESSION**

### **MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:14 p.m. by PERRO, seconded by RODRIGUEZ  
Voice Vote: 7 YES

Motion to return to Regular Session at 7:48 p.m. by PERRO, seconded by RODRIGUEZ  
Voice Vote: 7 YES

## **ADJOURNMENT**

Motion to adjourn at 7:49 p.m. by PERRO, Seconded by MCQUIN  
Voice Vote:

## **WOODLAND PARK BOARD OF EDUCATION** **EXECUTIVE SESSION MINUTES**

### **ITEMS DISCUSSED:**

- Superintendent discussed HIB case #'s 2023-67 & 2023-68
- The Board and attorney discussed negotiations